

**ITEM 3. SES EMPLOYEES ONLY:**

NAME

TITLE

**1. Rating Official Recommendation(s). Check Appropriate block(s).**

☐ Outstanding (460-500)    ☐ Commendable (380-459)    ☐ Fully Successful (290-379)    ☐ Minimally Acceptable (200-289)    ☐ Unsatisfactory (100-199)

☐ Recommended for Bonus    ☐ Recommended for Pay Level Adjustment

RATING OFFICER'S SIGNATURE

TITLE

DATE

EMPLOYEE'S SIGNATURE (INDICATES APPRAISAL MEETING HELD)

DATE

**2. Optional Higher Level Review (at employee's request)**

Comments:

Recommendations on initial rating:

HIGHER LEVEL REVIEWER SIGNATURE

TITLE

DATE

**3. PRB Review**

PRB concurs with initial rating                      ☐ YES    ☐ NO (Explain below)

PRB Members' Signatures (*Optional*)

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PRB CHAIRPERSON SIGNATURE

DATE

**4. Appointing Authority**

☐ Agree                      ☐ Disagree with PRB recommendations. If disagree, explain.

**Final Rating of Senior Executive:**

☐ Outstanding    ☐ Commendable    ☐ Fully Successful    ☐ Minimally Acceptable    ☐ Unsatisfactory

APPOINTING AUTHORITY'S SIGNATURE

DATE